

UNIVERSITY OF HARTFORD

Faculty Senate Office, CC314

Tel: 860-768-4789/4475

Email: facsenate@hartford.edu

Date: October 28, 2024
To: University of Hartford Faculty and Collegiate Deans
From: Farhad Rassekh, Chair, Awards and Nominations Committee
Subject: Calls for Nominations: Tonkin, Larsen, and Trachtenberg Awards

Due: Friday, January 31, 2025

The Tonkin, Larsen, and Trachtenberg Awards are among the most prestigious awards given to faculty by the University. These awards reflect the contributions made by exceptional individuals from the various colleges that make up the University of Hartford. The three awards are intended to honor full-time University of Hartford faculty members at Commencement each year. Each recipient will receive a University medal, citation, and recognition in the Commencement program.

Please review the following requirements:

1. To be eligible for one of the awards, the nominee must be:
 - a. a full-time tenured faculty member with at least 10 years of consecutive employment at UHART;
 - b. a full-time faculty member on an extended temporary contract who has been through a tenure-like review and has had at least 10 years of consecutive employment at UHART;
 - c. a full-time faculty member with a non-tenure track contract and at least 10 consecutive years of employment at UHART.
2. Faculty who were nominated in prior years but did not receive the award may be re-nominated. A new nomination packet must be submitted with updated, current materials.
3. While nominations require current materials (e.g. CV), all awards are based on the nominees' accomplishments and service over their career, not just the past year.
4. **Nominations may come from a Dean, Department Chair, colleagues, or self.** While an individual may nominate and organize the necessary supporting materials for a nominee, a group of individuals may work together in the collection and presentation of supporting materials. Criteria for each award and a description of requested supporting documents are included in this memorandum.
5. Officers of the Faculty Senate and members of the Awards & Nominations committee may not be nominated for these awards while they are serving in office.
6. Nominators are required to submit a complete set of materials for each nominee. Packets will be submitted to the committee exactly as they are received. For all awards, letters from nominators

should clearly describe the most significant accomplishments of the nominee, as related to the specific award criteria.

7. Non-faculty nominators and/or those outside the nominee’s field should enlist a knowledgeable faculty member to assist with and/or review the nomination packets.
8. Although nominations will be evaluated on merit, the committee will also consider the extent to which the materials in the packet adhere to these guidelines.

Nomination forms are attached to this memorandum. Completed nomination packets for each of the three awards must be either emailed as one complete PDF file to the Faculty Senate Office (facsenate@hartford.edu) or hand-delivered to the Faculty Senate Office, CC 314 (Attention: Awards & Nominations Committee). The deadline for either deliver mode is **4 p.m., Friday, January 31, 2025**. Please call the office x4789 or email facsenate@hartford.edu, if you need assistance.

Below is a list of the members of the Committee. We look forward to receiving your nominations.

Breda, Karen	ENHP	Senator	Breda@hartford.edu	4477
Fister, Mary	Hillyer	Senator	fister@hartford.edu	5012
Ramsey, Kevin	Hartt	Senator	kramsey@hartford.edu	2489
Viswanathan, Rashmi	HAS	Senator	Viswanath@hartford.edu	4741
Liu, Dan	A&S	Senator	dliu@hartford.edu	4622
Shertukde, Hemchandra	CETA	Senator	shertukde@hartford.edu	4847
Rassekh, Farhad	Barney	Chair	Rassekh@hartford.edu	5007
Menhart, Donna	Hartt	Trachtenberg	menhart@hartford.edu	4530
Hao, Andy	Barney	Tonkin	hao@hartford.edu	4809
Frank, Maria	A&S	Larsen	frank@hartford.edu	4317

The Humphrey Tonkin Award honors a full-time University of Hartford faculty member for scholarly and/or artistic creativity. Named for former President of the University of Hartford and Director of the President’s College, Humphrey Tonkin, this award is given each year to a faculty member who has displayed unusual creativity and innovation in the pursuit of scholarship. It succeeds the Bent award.

Nominations must include:

1. Completed nomination form (see attached)
 - a. Provide a narrative describing the nominee’s accomplishments; please keep in mind that the members of the Awards and Nominations Committee may not be familiar with the nominee’s discipline and will rely on your nomination to understand the meaning and significance of those accomplishments.
 - b. Indicate, specifically and in detail, how the nominee’s scholarship or artistic productivity meets the standard of “unusual creativity and innovation”; that is, how the scholarship goes beyond what might be expected of a faculty member at the same level of experience and expertise.

2. The candidate's **current** curriculum vitae
3. Include letters to support the nomination
 - a. A maximum of four from University of Hartford colleagues
 - b. A maximum of four from colleagues outside the University
 - c. Please inform letter writers that all letters:
 - i. Must specifically address the intent of the award
 - ii. Must state how the nominee's scholarship or creative works have contributed to the discipline or field and which are considered the most important works of the nominee.
 - iii. May not be letters written for other purposes such as tenure or promotion.
4. Obtain from the nominee, or ask the nominee to include documentation in his/her CV, the indicators of quality noted in the call (e.g., peer reviewed publications, acceptance rejection rates, jury information for exhibits/competitions, commissioned works, copies of reviews for performances, invited presentations, reviews of the nominee's book or monograph, etc.).

The committee will invite one nominator per candidate to attend a meeting and support the nomination with a ten to fifteen-minute presentation and brief question/discussion period.

The Roy E. Larsen Award honors a full-time University of Hartford faculty member for excellence in teaching and contributions to university life. The award was established in 1979 in memory of the late Roy E. Larsen, former president of Time, Inc., who was a passionate environmentalist and education advocate.

This award is given to a representative of our most outstanding teachers. Criteria include excellence in teaching, interest in/impact on the academic success of students, and contributions to university life.

Nominations must include:

1. Completed nomination form (see attached)
 - a. Provide a narrative describing the nominee's accomplishments with respect to teaching and mentoring students; please keep in mind that the members of the Awards and Nominations Committee may not be familiar with the specific expectations for teaching in the nominee's discipline and will rely on your nomination to understand the meaning and significance of those accomplishments.
 - b. Document, specifically and in detail, the nominee's excellence in teaching, interest in students, impact on student achievement, and contributions to university life.
2. The candidate's **current** curriculum vitae

3. Include letters to support the nomination
 - a. Up to four letters of support from colleagues within the university
 - b. Up to six letters of support from external colleagues and/or alumni and/or former students that no longer attend the university
 - c. Please inform letter writers that all letters:
 - i. Must specifically address the intent of the award
 - ii. May not be letters written for other purposes such as tenure or promotion
4. Evidence of Teaching Effectiveness as outlined in the FPM and Faculty Data Sheet:
 - a. Teaching philosophy
 - b. Summary Statement: Use this statement to help the reader understand how the following multiple points of evidence connect to your teaching philosophy and/or important aspects of your teaching.
 - c. Multiple points of evidence—these must support teaching effectiveness and must include some or all of the following categories. (Please limit each category to no more than 3 items.)
 - i. Artifacts of teaching (syllabi, assignments, instructional materials)
 - ii. Outside perspectives (student course evaluations, peer observations, chair observations)
 - iii. Student outcomes (examples of student work, evidence of students' accomplishments, assessment data)
 - iv. Example of utilizing feedback to make improvements in teaching
 - v. Teaching awards
 - vi. Evidence of innovation
 - vii. Other evidence
5. Professional development related to teaching (optional)
6. Other activities related to teaching (optional)

The committee will invite one nominator per candidate to attend a meeting and support the nomination with a ten to fifteen-minute presentation and a brief question/discussion period.

The Oscar and Shoshana Trachtenberg Award honors a full-time University of Hartford faculty member for sustained service to the university. It is given in memory of Oscar and Shoshana Trachtenberg and is intended to recognize exemplary service and dedication to the concerns of the university, and a willingness to participate fully in university life.

Nominations must include:

1. Completed nomination form (see attached)
 - a. Provide a narrative describing the nominee's accomplishments; please keep in mind that the members of the Awards and Nominations Committee may not be familiar with the nominee's length and range of service and will rely on your nomination to understand the meaning and significance of those accomplishments.
 - b. Indicate, specifically and in detail, what is exemplary about the nominee's service and willingness to participate in the life of the university
 - c. Include descriptions of committees and accomplishments of committees during the nominee's tenure, and the nominee's role; this information may be documented in letters of support, in the CV, and/or on a summary sheet. While not required, the summary sheet may be a useful means of organizing the information and ensuring that it is complete
2. Provide the nominee's **current** CV
3. Include letters to support the nomination
 - a. A maximum of four from University of Hartford colleagues
 - b. A maximum of four letters from colleagues outside the university (if possible)
4. Please inform letter writers that all letters:
 - a. Must specifically address the intent of the award
 - b. May not be letters written for other purposes such as tenure or promotion

Documentation of nominee's sustained service to the to the university (i.e. description of service, official role and significant accomplishments).

The committee will invite one nominator per candidate to attend a meeting and support the nomination with a ten to fifteen-minute presentation and brief question/discussion period.

Humphrey Tonkin Award Recipients

Year	Recipient	Department/Program	School/College
2024	Andy Wei Hao	Management, Marketing, & Entrepreneurship	Barney
2023	Bin Zhu	Biology	A&S
2022	Lynn Kelly	Communication	A&S
2022	Robert Duran	Communication	A&S
2021	Benjamin S. Grossberg	English	A&S
2021	Javon Jackson	Jazz Studies	Hartt
2020	Andrew Craft	Chemistry	A&S
2019	Michele Troy	English	Hillyer
2018	Alan Rust	Theatre	Hartt
2017	David Macbride	Composition and Music Theory	Hartt
2016	Susan Coleman	Finance	Barney

James E. and Francis W. Bent Award (now called the Humphrey Tonkin Award)

Year	Recipient	Department/Program	School/College
2015	Nat Reeves	Jazz Bass	Hartt
2014	Ivana Milanovic	Mechanical Engineering	CETA
2013	Robert Davis	Theatre	Hartt
2012	Susan Wahab Machuga	Accounting	Barney
2011	Timothy Black	Sociology	A&S
2010	John Feierabend	Music Education	Hartt
2009	Katie Stevinson-Nollet	Dance	Hartt
2008	Chittaranjan Sahay	Mechanical Engineering	CETA
2007	Farhad Rassekh	Economics	Barney
2006	Warren Goldstein	History	A&S
2005	Robert Carl	Composition & Theory	Hartt
2004	Bharat Kolluri	Economics	Barney
2003	Richard Freund	Jewish History	A&S
2002	Stephen Gryc	Composition & Theory	Hartt
2001	Yvonne Jehenson	Modern Languages	A&S
2000	Michael J. Panik	Economics	Barney
1999	Donald G. Ellis	Communication	A&S
1998	Kathleen McCormick	Rhetoric, Language & Culture	A&S
1997	Hemchandra Shertukde	Electrical & Computer Engineering	CETA
1996	Donald J. Leone	Civil Engineering	CETA
1995	Mary Frey	Photography	HAS
1994	Devdas Shetty	Mechanical Engineering	CETA
1993	Ellen Carey	Photography	HAS
1992	Peter McLean	Experimental Studio	HAS
1991	Richard Cohn	Finance	Barney
1990	Jackie McLean	Jazz Saxophone	Hartt
1989	Lloyd Glasson	Sculpture	HAS
1988	Rudolph Zallinger	Painting	HAS
1987	Tracy Simpson	Biology	A&S

Roy E. Larsen Award Recipients

Year	Recipient	Department/Program	School/College
2024	Maria Esposito Frank	English & Modern Language	A&S
2022	Ivana Milanovic	Mechanical Engineering	CETA
2021	Ben Toth	Instrumental Studies	Hartt
2020	Nicholas Ealy	English/Modern Languages	A&S
2019	Mala Matacin	Psychology	A&S
2018	Lillian Kamal	Economics	Barney
2017	Warren Haston	Music Education	Hartt
2017	Cy Yavuzturk	Mechanical Engineering	CETA
2015	Roger Desmond	Communication	A&S
2014	Monica Hardesty	Sociology & Criminal Justice	A&S
2014	Glen Adsit	Music Performance	Hartt
2013	Susan Diehl	Health Sciences & Nursing	ENHP
2012	Ken Steen	Academic & Contemporary Studies	Hartt
2011	Jack L. Powell	Psychology	A&S
2010	Robert Duran	Communication	A&S
2009	David Pines	Civil/Environ/Biomedical Engineering	CETA
2008	Charles R. Canedy III	Marketing	Barney
2007	Regina Miller	Early Childhood Education	ENHP
2006	Laura E. Pence	Chemistry	A&S
2005	Harald Sandstrom	Politics & Government	A&S
2004	J. Holden Camp	History	Hillyer
2003	Raymond McGivney	Mathematics	A&S
2002	A. Richard Brayer	Psychology	A&S
2001	Ralph M. Aloisi	Biology & Health Sciences	A&S
2000	Harry J. Workman	Chemistry	A&S
1999	Lynne Kelly	Communication	A&S
1999	H. Frederick Sweitzer	Education	ENHP
1998	Sherry Buckberrough	Art History	HAS
1997	Christopher N. Horton	Experimental Studio	HAS
1996	John M. Roderick	English; Communication	Hillyer; A&S
1995	Robert D. Celmer	Acoustics	CETA
1994	Paul Mihalek	Accounting	Barney
1993	Bernard D. den Ouden	Philosophy	A&S
1992	Melvin Goldstein	English	A&S
1991	Alexander Lepak	Percussion	Hartt
1990	Arthur L. Herrmann	Finance	Barney
1989	Malcolm P. Stevens	Chemistry	A&S
1988	Elizabeth McDaniel	Education	ENHP
1987	Walter Banzhaf	Electrical/Computer Engineering	Ward
1986	Bill B. Brayfield	History	A&S
1985	S. Edward Weinswig	Education	Education
1984	William Katz	Mathematics	Basic Studies
1983	Edward Diemente	Composition & Theory	Hartt
1982	Elizabeth Swain	Biology	A&S
1981	Peter K. Breit	Politics & Government	A&S
1980	Cecilia Welna	Mathematics	A&S

The Oscar and Shoshana Trachtenberg Award Recipients

Year	Recipient	Department/Program	School/College
2024	Donna Menhart	Dean's Office/Music Theory	Hartt
2023	Laura Pence	Chemistry	A&S
2022	Maria Esposito Frank	Italian & Renaissance Studies	A&S
2021	Sundeepp Muppidi	Communication	A&S
2020	Donald Jones	English/Modern Languages	A&S
2019	Barbara Crane	Rehabilitation Sciences	ENHP
2018	Deborah Kidder	Management/Marketing	Barney
2017	Catherine Certo	Rehabilitation Sciences	ENHP
2017	Jane Horvath	Economics	A&S
2016	Mark Blackwell	English & Modern Languages	A&S
2015	Joan Pedro	Education	ENHP
2014	Hisham Alnajjar	Electrical & Computer Engineering	CETA
2013	Donn Weinholtz	Nursing & Health Professions	ENHP
2012	Katherine A. Black	Psychology	A&S
2011	Jerome Katrichis	Marketing	Barney
2010	Susan Coleman	Finance	Barney
2009	Karen Lucas Breda	Nursing	ENHP
2008	John A. (Jay) Stewart	Sociology	A&S
2007	Harry Workman	Chemistry	A&S
2006	Walter Banzhaf	Electrical & Computer Engineering	CETA
2005	Raymond McGivney	Mathematics	A&S
2004	Leo T. Smith	Mechanical Engineering	CETA
2003	Mary Carsky	Marketing	Barney
2002	Catherine Stevenson	English & Drama	A&S
2001	Richard H. Lugli	Government	Hillyer
2000	Karen Barrett	Clinical Lab Science	ENHP
1999	J. Holden Camp	History	Hillyer
1998	Regina Miller	Education	ENHP
1997	Mary W. Schulze	Nursing	ENHP
1996	Carl S. Smith	Accounting	Barney
1995	Bill B. Brayfield	History	A&S
1994	Richard Dalphin	Civil Engineering	Engineering
1993	Virginia S. Hale	English	A&S
1992	Phyllis S. Katz	Technical Communication	Ward
1991	Daniel R. Maycock	Engineering Technology	Ward
1990	S. Edward Weinswig	Education	ENHP
1989	Peter K. Breit	Politics & Government	A&S
1988	Frank J. Chiarenza	English	A&S

The Roy E. Larsen Award 2025
Nomination Form

**Honoring a Full-Time University of Hartford Faculty Member for Excellence in Teaching and
Contribution to University Life**

Please provide information below for the faculty member being nominated:

Name _____

School/department _____

Telephone number _____ Email _____

REASONS FOR NOMINATION – Please be sure to follow guidelines in the Call for Nominations. Use narrative form to provide details, attaching additional sheets if needed.

Hand deliver to the Faculty Senate Office, CC 314, or email the completed nomination packet as one PDF file to the Faculty Senate Office (facsenate@hartford.edu) by 4:00 p.m., **Friday, January 31, 2025.**

Name of nominating party (print) _____

Campus Address _____

Telephone number _____ Email _____

Signature _____ Date _____

Humphrey Tonkin Award 2025

Nomination Form

Honoring a Full-Time University of Hartford Faculty Member for Scholarly and/or Artistic Creativity

Please provide information below for the faculty member being nominated:

Name _____

School/department _____

Telephone number _____ Email _____

REASONS FOR NOMINATION – Please be sure to follow guidelines in the Call for Nominations. Use narrative form to provide details, attaching additional sheets if needed.

Hand deliver to the Faculty Senate Office, CC 314, or email the completed nomination packet as one PDF file to the Faculty Senate Office (facsenate@hartford.edu) by 4:00 p.m., **Friday, January 31, 2025.**

Name of nominating party (print) _____

Campus Address _____

Telephone number _____ Email _____

Signature _____ Date _____

The Oscar & Shoshana Trachtenberg Award 2025
Nomination Form
Honoring a Full-Time University of Hartford Faculty Member for Sustained Service to the University

Please provide information below for the faculty member being nominated:

Name _____

School/department _____

Telephone number _____ Email _____

REASONS FOR NOMINATION – Please be sure to follow guidelines in the Call for Nominations. Use narrative form to provide details, attaching additional sheets if needed.

Hand deliver to the Faculty Senate Office, CC 314, or email the completed nomination packet as one PDF file to the Faculty Senate Office (facsenate@hartford.edu) by 4:00 p.m., **Friday, January 31, 2025.**

Name of nominating party (print) _____

Campus Address _____

Telephone number _____ Email _____

Signature _____ Date _____